

Objective Settings - Why goals and objectives are important

Course Description

Setting clear and specific goals ensures that everyone is aligned, fostering both business and personal growth. Clear objectives help prioritize tasks, enabling employees to better manage their time and resources. They provide a framework for evaluating work, giving employees the tools to assess and refine their performance as needed.

This micro course is designed to teach you how to craft effective objectives that lead to tangible outcomes. It discusses why goals and objectives are vital.

Learning Objectives

By the end of this course, you will know:

- The importance of goals and objectives and why we need them
- How goals and objectives are set

Target Audience

This course is designed for workplace professionals who are tasked with the responsibility of setting objectives. It is exceptionally well-suited for individuals who are eager to enhance their abilities in establishing goals that are both realistic and achievable, ensuring an increase in productivity and efficiency in their professional roles.

Advantages

Online training is flexible, efficient and cost effective meaning the candidate can progress through the modules at their own pace and in their own time, so they can fit the training around their work and personal life.

Modules

Course	Module Number	Module Name	Pass % Required
Objective Settings - Why goals and objectives are important	1	Why Goals and Objectives are Important	70

Recommended System Requirements

- Browser: Up to date web browser
- Video: Up to date video drivers
- Memory: 1Gb+ RAM
- Download Speed: Broadband (3Mb+)

Duration: 10 minutes (*Note: This is based on the amount of video content shown and is rounded off. It does not account in any way for loading time or thinking time on the questions*).